

COUNCIL OF NORTHERN CAVING CLUBS

British Caving Association

Agenda for Annual General Meeting, 10th March 2018, Hellifield Village Institute, 10:00am

Reminder: All voting representatives of full member clubs must bring a letter of authentication. This should identify the bearer as the accepted voting representative of the club and should be signed by a club officer. This letter may be provided electronically to the Secretary in advance.

- (1) Apologies for absence
- (2) Applications for full membership: No applications received this year.
- (3) Acceptance of minutes from the 2017 AGM: Draft available on CNCC website meetings page.
- (4) Any matters arising from 2017 AGM?
- (5) Officer reports (to be online approximately one week before the meeting)
 - a. Chairman's report
 - b. Secretary's report
 - c. Treasurer's report
 - d. Conservation Officer's report
 - e. Access Officer's report
 - f. Training Officer's report
 - g. Other reports if supplied (webmaster, anchor coordinator, BCA, meets secretaries)
- (6) Election of CNCC Committee for the year 2018-2019

The CNCC requires between 10-14 clubs to comprise the Committee. All full member clubs were asked to provide notification of their intention to stand for Committee by the 13th January deadline (a requirement of the constitution). Notifications are shown in **Appendix A** along with supporting statements. No application has been received for the Individual Caver (IC) Representative.

- (7) Election of CNCC Officers for the year 2018-2019
 - a. Chairman
 - b. Secretary
 - c. Treasurer
 - d. Conservation Officer
 - e. Access Officer
 - f. Training Officer

Notifications are shown in **Appendix B** along with statements. All current Officers are restanding.

(8) Access to caves on CRoW designated land

Appendix C presents a recommendation from our Access Officer, which has been accepted by the CNCC Committee, to change the way the CNCC presents cave access information for caves on access land. This represents quite a significant change in the tone of the message delivered by the CNCC regarding access to caves on land covered by the Countryside and Rights of Way Act 2000. Hence, the aim of this agenda item is to promote discussion and to identify if there is support from our membership for the CNCC progressing with an approach of this nature.

Please review this recommendation and come to the meeting prepared to give your views, suggestions, and to vote on whether to proceed with an approach of this nature.

(9) Online cave booking system

A presentation of the new online cave booking system will be delivered for all attendees.

This new system will see managed access on Ingleborough Estate (initially), transition from the current permit system to a more modern online calendar based booking system open to all cavers (regardless of club affiliation or BCA membership). **Appendix D** shows an outline of the system for information purposes, written originally to explain the system to the land agents. Please also see the minutes of the October 2017 Committee meeting for further discussion.

The aim of this agenda item is to provide the opportunity for questions and answers, and a verbal report of the progress of the testing phase which will be underway by the time of the meeting.

(10) Dates for the coming year

Suggested dates for 2018-2019 meetings are presented below for discussion (and if necessary, revision). Please consider if you feel these are likely to clash with any events that could significantly affect attendance. These dates do not conflict with any currently published BCA dates.

Committee meetings:	Saturday 30 th June 2018, 9:30am
	Saturday 13 th October 2018, 9:30am
	Saturday 19 th January 2019, 9:30am

Annual General Meeting:	Saturday 9 th March 2019, 10:00am
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(11) Any other business?

Appendix A: Committee Elections

The 2017-2018 Committee and their figures for Committee meeting attendance:

<u>Name</u>	<u>Meetings with voting reps present (out of 3)</u>
Bradford Pothole Club	3
Burnley Caving Club	3
Craven Pothole Club	3
Earby Pothole Club	3
Grampian Speleological Group	3
Kendal Caving Club	2
Northern Boggarts	3
Northern Pennine Club	3
Red Rose Cave and Pothole Club	3
Rubber Duck Caving Club	1
University of Leeds Speleological Society	3
White Rose Pothole Club	3
York University Cave and Pothole Club	3
Yorkshire Subterranean Society	2

Clubs which have provided notification of intention to stand for CNCC Committee in 2018-2019

(Listed in chronological order of notification receipt, earliest to latest, total =15)

Re-standing:	Bradford Pothole Club
Re-standing:	Burnley Caving Club
Re-standing:	Craven Pothole Club
Re-standing:	Grampian Speleological Group
Re-standing:	Kendal Caving Club
Re-standing:	White Rose Pothole Club
Re-standing:	Yorkshire Subterranean Society
Re-standing:	Northern Boggarts
New applicant:	Sheffield University Speleological Society
Re-standing:	University of Leeds Speleological Association
Re-standing:	Northern Pennine Club
Re-standing:	Rubber Duck Caving Club
Re-standing:	York University Cave and Pothole Club
Re-standing:	Red Rose Cave and Pothole Club
Re-standing:	Earby Pothole Club

Therefore, we have 15 applicants and only 14 available positions.

No applicant has come forward for the Committee position of Individual Caver (IC) representative.

Appendix A (continued): Statements from clubs standing for Committee

Bradford Pothole Club (Ian Cross):

The BPC would like to continue on the committee of the CNCC. As a long established club, having a presence in the Dales for over 80 years and with 300 members we are not only an active caving club in the Dales, but also have members participating in numerous foreign expeditions. Our members are also involved in exploration in various parts of the UK and in numerous conservation projects. We are able to offer clubs visiting the area from other part of the country accommodation and local knowledge. We provide an interface between cavers and the general public through our activities at Gaping Gill and support a number of local charities.

White Rose Cave and Pothole Club (Victor Wain):

As per my email of last year I would like to submit WRPC for a position on the CNCC Committee. Great work has been done and WRPC want to maintain the involvement that they have had with CNCC over the last few years. We have seen massive improvements to the style of committee and the new passion that is being shown and we would like to be involved in further developments on the committee and their impressive work.

Sheffield University Speleological Society (David Botcherby):

SUSS is proud to be a CNCC member club, and now has been for a few years. Although we have not been able to send a representative to meetings in the past, we have still been keenly following the proceedings, and have emailed in our input where possible. We now have a representative in the area to represent us, and so would like to support the CNCC by joining the committee and helping out where possible. Recent moves by the CNCC have been laudable, in particular the IC anchor bolting scheme, which we have already seen being put into action. As a student club, another issue important to us is ease of access to caves. On our weekends we require access to multiple caves over a few days (including wet/dry options etc), so any move to simplify access arrangements has our full support. We look forward to working with other member clubs to continue the good work of the committee.

Northern Pennine Club (Peter Hambly):

The NPC is one of the oldest and largest caving clubs in the UK, with 188 members. Founded in 1946 it has been responsible for some of the great caving discoveries in the Yorkshire Dales. There is a history of the NPC up to the mid 1990s at: <http://www.waddingtons.info/NPC/HISTORY.HTM>

Although mainly an active caving club the NPC also has many members who never venture underground and we have a keen community of triathletes, climbers, walkers and cyclists. We also have a number of junior under 18 members and runs two well attended family weekends per year. The NPC has its base at Greenclose, just outside of Clapham, that provides a focus for its activities and accommodation for both members and guests.

The NPC Committee have again volunteered me to act as their primary representative.

The NPC will continue to support the CNCC in its many activities.

Rubber Duck Caving Club (Matt Jenkinson):

As you are aware the RDCC has been unable to send a rep for the last two CNCC meetings. We will be attending the next meeting and the AGM. Unfortunately timings of meetings vs caving trips and normal life have been challenging, but following discussion I now have another couple of members willing to attend when I can't. As such I would like to reapply for a committee position for the RDCC on the CNCC, if the other clubs are amenable to this.

Craven Pothole Club (John Helm):



Craven Pothole Club Limited

*Registered Office: Ivy Cottage, Horton in Ribblesdale, Settle, North Yorkshire BD24 0HF
Registered in England 31935R*

24th December 2017

Dear Matt

Re: Election to CNCC Council

The Craven Pothole Club wishes to stand for election to the CNCC Council at the forthcoming AGM.

The reasons for this are:

We have a large active caving membership of 243 members from all over the UK and the world. We had over 40 scheduled club caving trips last year in various areas of the UK (Dales, Mendip, North Wales, Scotland etc) all took place or were re located (due to weather) and were well attended. With 15-25 people taking part each weekend in one or other of a weekend of caving. This is without counting the numerous other caving trips that took place. We have an active group who are out digging for caves on a weekly basis both amongst members and with other clubs.

Our yearly Gaping Gill winch meet attracts cavers from throughout the country and the world (over 30 other listed clubs attended this years meet). Using our own club gear to descend and exit either by winch or SRT. It is also a much-appreciated showcase for caves and caving in the North.

Our Dales cottage is used by a number of university and climbing clubs introducing new people to caving and the north. Our members took part in all major caving conferences in the UK last year (Hidden Earth, RGS etc).

The current membership represents active members of cave and mountain rescue teams covering the whole of the UK (Dales, Mendip, Midlands and the national body).

We have an active conservation policy with membership involvement in Sell Gill, Ingleborough, etc. Finally the CPC is a long established Dales club (1929), are founding members of the CNCC and have actively helped the CNCC on many occasions in the past due to our extensive network of local people.

The club is keen to continue this long-standing contribution to the CNCC.

Pat Halliwell will be our representative for the CNCC meetings and if exceptionally she is unable to be present Steve Kirk will stand in.

Yours Sincerely

John A Helm

*Registered Office: Ivy Cottage, Horton in Ribblesdale, Settle, North Yorkshire BD24 0HF
Registered in England 31935R*

University of Leeds Speleological Association (Lyndon Easterbrook):

U
L
S
A

c/o 4 Willow Wood
Langcliffe
Settle
North Yorkshire
BD24 9NT

6th January 2018

Re: ULSA representation on the CNCC committee

ULSA would like to stand for re-election to the CNCC committee at the AGM this year. We have played an active role on the committee for four years, supporting improved access to caves for all cavers, and improving representation for DIMs. We will continue to ensure that the interests of student cavers are represented. In the Dales, our members are active in sports trips, digging, surveying, conservation and bolting. Many are also members of different caving clubs around the country. As a University club, we introduce many new people to caving. New cavers are the future of caving, and we would like to help ensure that the CNCC's good work will continue.

Many thanks

Lyndon Easterbrook

President, ULSA

Red Rose Cave and Pothole Club (Sam Lieberman):

The Red Rose wish to continue as a member of the CNCC Committee given our long association with caving on Casterton Fell, the CNCC and as a thriving Dales club.

All other Committee applicants:

No statements received (just a confirmation of restanding) from all other applicants.

Appendix B: Officer Elections

The following individuals have provided notification of their intention to stand:

Chair: Andrew Hinde (re-standing)

Secretary: Matt Ewles (re-standing)

Treasurer: Pete Bann (re-standing)

Conservation Officer: Kay Easton (re-standing)

Access Officer: Tim Allen (re-standing)

Training Officer: Marion (Maz) Holloway (re-standing)

Chair application from Andrew Hinde:

I am happy to be considered for re-election as Chairman of CNCC. I feel that I have made a reasonable transition into the role and hope that I have been able to draw more individuals into making positive contributions to Northern Caving. In the absence of an "individual member rep" to CNCC committee I remain available as a point of contact for any issues that may be brought by non-aligned individual cavers. I will ensure any such enquiry is given full and fair attention by the committee.

I will continue to lead the Stories in Stone Cave Conservation project with the assistance of the growing number of CNCC conservation volunteers.

I would like to thank all of the individuals and committee members who have worked so hard for the benefit of Northern Caving in the last year. It has made my role very enjoyable and a privilege to serve.

Secretary application from Matt Ewles:

I would like to put myself forward to continue in the role of CNCC Secretary. I have worked for four years in this role to create better democracy, engagement and communication both within the CNCC and between us and the caving community. I have always tried to steer us into becoming a better resource for cavers everywhere. More than anything however, I have always seen my role as facilitative for those doing the more 'hands on' work.

The last year has seen some tremendous progress, thanks particularly to our three newcomers to the Officer team at the last AGM (Andrew, Tim and Maz). With the ongoing rollout of online cave booking and the proliferation of the CNCC anchor scheme, the opportunity to continue to offer support for another year would be an honour.

Treasurer, Conservation, Access, and Training Officers:

No statements provided, but Pete, Kay, Tim and Maz have given notification that they are restanding for their current positions of Treasurer, Conservation, Access, and Training Officers.

Appendix C: Changes to cave access information on CRoW access land

Recommendations by Tim Allen (Access Officer):

To be better prepared for the future and to inform for the present, I recommend that some of the issues surrounding the CRoW Act should be addressed on our website. Presently, there is only a very brief mention of CNCC support for the BCA campaign but no information about the issue itself.

- (1) Where we identify a cave by name, i.e. in the cave list, a distinction should be made for whether the entrance is on access land or not. This could be made perhaps by a symbol or CRoW logo. It is not disputed that access can be made to the entrance only how far down a cave one may go. The major factor here is not to highlight which caves are on access land but more importantly to highlight which caves are not. Sam Allshorn (Northern Caves Guidebook project) has this information ready in his database.
- (2) Where we mention access arrangements and obtaining permission we should include a factual statement about the state of cave access under the CRoW Act. For example;

The Countryside and Rights of Way Act 2000 (referred to here as 'The Act') set into law public rights of access to the countryside and followed on from earlier legislation which established our National Parks. It is important to recognise that this right of access is only to designated land types, referred to as 'access land', and most commonly described as mountain, moor, heath, down and common land. The exact boundaries of access land can be found on Natural England maps ([link](#)). Most caves in The Yorkshire Dales are located on access land.

Throughout our website, the CNCC has highlighted those caves located on access land with [enter symbol here].

The big question, and one which has been argued for a decade, is "does The Act include caving as a permitted activity on access land?" Without question cavers, like all members of the public, have a right of access over the land to the cave entrance. You are also permitted to enter an open cave to an ill-defined point, suggested as being the limit of daylight by Natural England advisers.

The Act excludes specific activities, but caving or potholing is not listed. However, The Act makes provision for 'open-air recreation' but Natural England do not recognise caving as such. Their view is that The Act does not apply to caving. They do however concede that their view is not definitive and that only a court can decide. In addition, the British Caving Association support the position that The Act does already apply to caving and an eminent public lawyer, Dinah Rose QC, validates this in a legal opinion.

The British Caving Association, with endorsement from the CNCC, are currently campaigning for Natural England to change their interpretation and agree that caving is covered by The Act. However, until such a time that this campaign is successful, there remain caves on access land where the landowners have engaged with the CNCC and indicated a wish to maintain managed access.

We have looked to provide compromise solutions for these situations, which satisfy cavers and landowners alike. It must be clarified that, in these situations, we will not serve as an access controlling body for the caves (we do not create the restrictions nor can we enforce/police them); we can serve only as an access facilitator, bringing the landowner and cavers together to enable a mutually acceptable form of managed access, and providing the infrastructure for this, for example, the online cave booking system.

It should be noted that, regardless of the outcome of the BCA campaign, access under CRoW is for recreational caving only. Digging will still require landowner permission.

All visitors to the countryside should follow the countryside and caving codes ([Links](#)).

- (3) Finally, a new approach should be initiated for situations where access is unknown or restricted. Where there is no clear arrangement there should be a presumption of access rather than a presumption that access needs to be sought. Where there have been access problems or access is normally denied the basic facts should be given as to the problem. We should not simply state 'no access' (the current scenario). We should state that cavers be courteous and leave if asked.

Example of implementation for point (3):

There are many (hundreds of) caves on the CNCC database which lie on CRow access land, but which are tagged as 'call at house' or 'contact landowner', often with an address for a nearby (or sometimes rather distant) farm/house. It is unclear whether advanced contact, or on-the-day contact is required, and what is best to do if the landowner cannot be contacted. There is no clarity about the situation. Much of the information about these caves will be out of date; gathered when accessing the land itself required permission (which is now superseded by CRow). These are clear examples of where a presumption of access would be a more appropriate, modern, progressive approach rather than a presumption that permission need be sought.

Specific case study for Yew Cogar Cave:

This lies on access land near to Darnbrook, so the cave entrance can be reached on foot without permission. The CNCC website gave an address in Arncliffe, but no indication of what needed to be done prior to visiting; leading to the assumption that it was a requirement to obtain permission to descend the cave. The CNCC are not aware of any request on record (post-CRow) to ask before descending this cave. In the spirit of demonstrating a more progressive attitude we have updated this as an example of what we are suggesting all such caves could look like (see overleaf).

Suggested text for access-land caves where an assumption of access can be reasonably made:

CNCC
Council of Northern Caving Clubs

Home

Cave Info

About

Get Involved

Conservation



Publications

Meetings

Fixed Aids

Contacts

Member Login



Caves List

Cave Descriptions


Rigging Topos

Cave Map

Report a Defective Anchor

Yew Cogar Cave

(Darnbrook & Cowside)

 **WARNING**


Issued: 8 November 2017

Cave is extremely flood-prone.

Like

Share

Access

 NO PERMISSION REQUIRED

Land owned by Green Farm, Arncliffe, BD23 5QD.

This cave is located on access land covered by the Countryside and Rights of Way Act 2000, which at the very least enables access to the cave entrance on foot.

The CNCC has not been made aware of any need for specific permission to enter the cave.

Groups are advised to use public footpaths to reach access land, observe the Countryside Code, be courteous to any farmers or gamekeepers you may meet, and to report to the CNCC if you encounter any access or conservation issues during your visit.

NOTE:

The area immediately around Darnbrook Farm is not access land, but cavers have always enjoyed good relations with the tenants of the farm. Therefore if parking or approaching from the immediate vicinity of the farm, it is recommended to make a courtesy call on the tenant if they are available so they are aware of your presence and intentions.

Appendix D: Online cave booking system – For information purposes only

Development of an online booking system for managed access to caves of the Yorkshire Dales:

The Council of Northern Caving Clubs (CNCC) has created an intuitive online system to facilitate managed cave access between landowners and the caving community.

This system has the overall aims of achieving:

- (1) Continued access to the caves and potholes across the Yorkshire Dales
- (2) A modern and dynamic managed access interface between cavers and landowners
- (3) A more flexible means of monitoring and reporting access statistics
- (4) More effective communication during the booking process of any specific requirements or advisory notices relevant to those seeking access

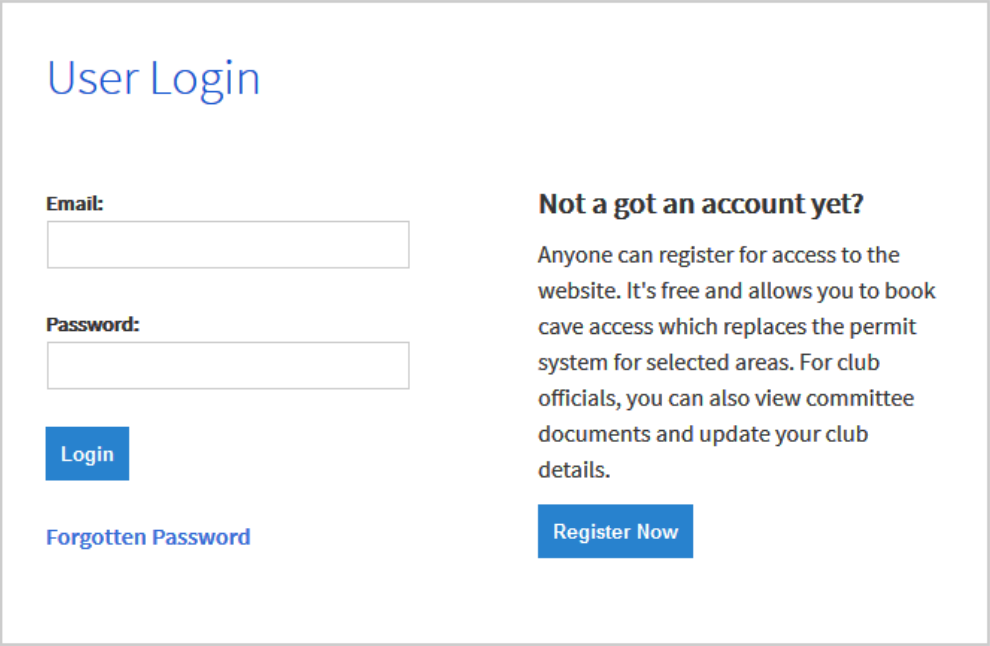
The online cave booking system will be integrated into the existing CNCC website, which already provides a wealth of information regarding cave access, conservation and safety:

www.cncc.org.uk

Step one: Registration

Anyone wishing to book access to a cave using the online system will first need to register.

Registration is a one-off event, in which the user is required to provide their personal details, and choose a password to ensure their login is secure.



The image shows a web interface for user login and registration. On the left, under the heading "User Login", there are input fields for "Email:" and "Password:", a blue "Login" button, and a link for "Forgotten Password". On the right, under the heading "Not a got an account yet?", there is a paragraph of text explaining the registration process and a blue "Register Now" button.

User Login

Email:

Password:

Login

[Forgotten Password](#)

Not a got an account yet?

Anyone can register for access to the website. It's free and allows you to book cave access which replaces the permit system for selected areas. For club officials, you can also view committee documents and update your club details.

Register Now

As part of the registration process, the user will be required to confirm they have read the Council of Northern Caving Club's participation statement. This statement outlines the purpose of the booking system and clarifies the expectations for the user and their responsibilities.

The draft participation statement is shown below:

Participation Statement

To use the CNCC account you must read and acknowledge the following...

General participation statement:
The CNCC recognises that caving (including potholing, cave diving and mine exploration) are activities with a danger of personal injury or death. Participants in these activities should be aware of and accept these risks and be responsible for their own actions and involvement.

Scope of the online cave booking system:
The CNCC provides this online cave booking system as an interface between the landowners who control access, and cavers who wish to obtain access. This is intended to help facilitate managed access in accordance with landowner requirements.

Safety statement:
The inclusion of a cave in the online booking system has no relation whatsoever to the safety of that cave. It is entirely incumbent upon all cavers to exercise appropriate care when going underground and to ensure you appreciate and research the risks and difficulties, and take all necessary precautions associated with every underground visit. This includes reading and understanding the fixed aid participation statement on the CNCC website prior to using any anchors/fixed aids in caves.

☐ I have read and understood the statements above.

CONTINUE

Agreeing to having read the participation statement is mandatory during registration.

After entering their details and reading the participation statement, the user will then be sent an email containing a link that they must click on to complete their registration process. This verifies that the email address given by the user is genuine and correct.

The registration process is now complete.

If the participation statement is updated (or if any other important messages need to be communicated to all system users), existing users can be made to read and acknowledge any new information when they next log into the system. This dynamic approach ensures that users will always be made aware of the most up to date information before making bookings.

Step two: Logging into the system

The user can now log into the system where they will be presented with the cave booking page:

[Users Home](#)
[Cave Booking](#)
[My Bookings](#)
[Edit My Details](#)
[Change Password](#)
[Logout](#)

Cave Booking

Cave Booking has replaced the permit system in selected areas to allow quick and easy access to caves in the Yorkshire Dales. Below are the caves and potholes currently part of the Cave Booking scheme - simply choose a cave to book your slot immediately.

Select a specific cave below or check [availability by date](#)

The Allotment

Hangman's Hole	Marble Sink	Sulber Pot
Juniper Gulf	Nick Pot	
Long Kin East Pot	Rift Pot	

Gaping Gill

Bar Pot	Gaping Gill / Dihedral	Marilyn
Car Pot	Grange Rigg Pot	P5
Christmas Pot	Hensler's Pot	Pay Sank
Corkys Pot	Hurnel Moss Pot	Rat Hole
Disappointment Pot	Ingleborough Cave	Small Mammal Pot
Flood Entrance Pot	Jean Pot	Stream Passage Pot
Fox Holes	Jib Tunnel	

Newby Moss

Grey Wife Hole	Newby Moss Pot	
Long Kin West	Pillar Holes	

The user will be presented with a list of all caves available within the online booking system. In the above example, only the caves of Ingleborough Estate are shown (for demonstration purposes), grouped according to whether they are on The Allotment, Gaping Gill or Newby Moss area.

Step three: Booking access

The user must click on whichever cave they wish to book access to. This will connect them to a bespoke page of information for that cave which includes the following details:

- (1) Any specific warnings that the CNCC is aware of relating to that cave.
- (2) Other Important information that anyone visiting that cave needs to be made aware of. This can include any information that the landowner wishes to be passed onto visiting cavers.

Example for Bar Pot (Ingleborough Estate) is shown below:

The screenshot shows a web interface for 'Cave Booking'. On the left is a sidebar with links: 'Users Home', 'Cave Booking' (highlighted), 'My Bookings', 'Edit My Details', 'Change Password', and 'Logout'. The main content area is titled 'Cave Booking' and 'Bar Pot'. A red dashed box highlights a 'WARNING' section with an exclamation mark icon, stating: 'Top of first pitch is restricted and narrow and may not be suitable for some cavers. It can be particularly strenuous on the upward journey.' Below this is an 'Important Information' section with a bulleted list of rules and guidelines. At the bottom, there is a checkbox for agreement and a 'Continue' button.

Cave Booking
Bar Pot

WARNING
Top of first pitch is restricted and narrow and may not be suitable for some cavers. It can be particularly strenuous on the upward journey.

Important Information

- The Ingleborough Estate is not responsible and will not accept any liability for any loss, damage or injury, howsoever or by whomsoever caused, whether to property or persons sustained by entering the cave systems.
- Caving groups not to exceed 8 persons.
- If approaching the cave from Clapham village, please park in the village car park and not outside villager's houses, please also change into potholing gear either at the pothole itself or in the car park toilets.
- Vehicular access up lanes and onto the fell is not permitted.
- This booking system is for recreational caving only and not for digging. For information on digging please refer to CNCC guidelines at: www.cncc.org.uk/digging
- The country code is to be obeyed at all times.
- Camping underground is not allowed.

☐ I have read the above information and agree to abide by any requirements of access.

Continue

This information can be customised and amended as and when required.

The user must click a check-box to confirm they have read the details. They can then click 'continue' to proceed to the actual booking calendar (shown overleaf):

[Users Home](#)
[Cave Booking](#)
[My Bookings](#)
[Edit My Details](#)
[Change Password](#)
[Logout](#)

Cave Booking

Bar Pot

October
2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1 Not available
2 Not available	3 Not available	4 Not available	5 Not available	6 Not available	7 Not available	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

The user must then click on a date in the calendar to finalise their booking.

Dates where booking is not available are greyed out. This may either be because another user has already booked that date, or because the booking has been deliberately set as not available for that specific date (for example, if caves need to be temporarily withdrawn from the booking system on safety or conservation grounds or due to the Gaping Gill winchmeets).

Once the booking has been made it will appear as booked on the calendar.

[Users Home](#)
[Cave Booking](#)
[My Bookings](#)
[Edit My Details](#)
[Change Password](#)
[Logout](#)

Cave Booking

Bar Pot

October
2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1 Not available
2 Not available	3 Not available	4 Not available	5 Not available	6 Not available	7 Not available	8
9	10	11 Booked	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Step four: Managing bookings

Users can view a list of all their bookings by clicking on the 'my bookings' section as shown below:

[Users Home](#)
[Cave Booking](#)
[My Bookings](#)
[Edit My Details](#)
[Change Password](#)
[Logout](#)

My Cave Bookings

Cave	Booked For	Booking Made	Status	
Bar Pot	11 Oct 2017	8 Oct 2017	APPROVED	Cancel
P5	19 Oct 2017	11 Sep 2017	APPROVED	Cancel

Past Cave Bookings

Cave	Booked For	Booking Made	Status	
Bar Pot	4 Oct 2017	14 Aug 2017	APPROVED	
Bar Pot	11 Aug 2017	4 Aug 2017	APPROVED	
Bar Pot	10 Aug 2017	7 Jul 2017	APPROVED	
Lost Pot & Lost Pot Sink	21 Jul 2017	3 Jul 2017	CANCELLED	?
Lost Pot & Lost Pot Sink	10 Jul 2017	3 Jul 2017	APPROVED	
Gaping Gill / Dihedral	30 Jun 2017	10 Jun 2017	CANCELLED	?
Hensler's Pot	25 Jun 2017	22 Jun 2017	CANCELLED	?
Hensler's Pot	25 Jun 2017	22 Jun 2017	CANCELLED	?
Bar Pot	24 Jun 2017	22 Jun 2017	APPROVED	
Hensler's Pot	24 Jun 2017	22 Jun 2017	APPROVED	
Corkys Pot	22 Jun 2017	8 Jun 2017	APPROVED	

From here they can cancel any bookings that they no longer require.

Users will be sent an automated email by the booking system approximately one week before each of their bookings to remind them, and to provide them with a quick link to cancel if they no longer require or are able to use the booking.

Frequently asked questions

How secure is the online system?

The CNCC website has a SSL certificate which provides enhanced web security. The system will have at least one administrator who will be able to review all user activities and identify anything unusual. The system will also continue to be administered by a professional web designer.

Will use of the online system become compulsory to obtain access?

Once live, cavers will be encouraged to use the system to book access, and we believe that due to the extra flexibility this provides, they will quickly adopt this as their preferred approach. During the transition from the current (email based) system, we expect both approaches will run in parallel for several months, with the administrator ensuring harmony across each system.

How can landowners interact with the system?

Landowners can (if they wish) be provided with a login, to enable them to view live reports and statistics on the number of cavers booking access on their land. However, we anticipate that most landowners will prefer to simply receive a report on a monthly or quarterly basis, in which case the system will automatically generate these reports and the administrator can circulate these as often as requested. Furthermore, any information that landowners wish cavers to be made aware of can be communicated directly to cavers on the information page during the booking process.

What about liability?

Anyone accessing caves via the online booking system will be covered to the sum of £5million by the British Caving Association (BCA) Public Liability Insurance scheme. This is regardless of whether the caver is a member of a caving club or whether they have individual BCA membership.

How much access does the system allow?

The system is intended to facilitate access for one booking per cave entrance per day (as per the current offline system used on Ingleborough Estate). We do not anticipate a noticeable increase in caver traffic using this approach, however, this is something we would monitor closely. The number of bookings any individual user may have (in total and per cave) can be restricted if necessary to avoid block booking or excessive booking by any one user.

What other advantages do we anticipate from the online system?

As well as fostering an increased engagement from cavers with the managed access system, we anticipate the system will help distribute cavers more evenly. This will help to reduce overall traffic, and improve conservation and safety. The system also allows us (the CNCC), as the facilitators, and the landowner, to engage directly with cavers, ensuring messages about safety, conservation and access requirements are communicated as part of the booking process, in a much more dynamic way than is possible using the offline system. Furthermore, we can ensure that cavers using the system have read and understood the participation statement which sets out the scope of the system and the expectations upon individuals when booking access.